



October 2025 Board Report

Professional Staff



Greetings, President Tyndall and Members of the Board of Trustees!

CWC Library Bi-Monthly Board Report

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Date: Data Pulled 9/29/25

Current Library Metrics

Daily Engagement

- **Total Patron Visits (Since July 1):** 4,678 visits
- **Study Rooms (Since July 1):** 230 bookings, 71 unique users - Wednesdays are the busiest days

Website Engagement (Since July 1):

- 2,193 on our [Home Page](#)
- 458 on [Test Center](#)
- 260 on [Gen. AI for Research](#)
- 252 on [Faculty Guide](#)
- 209 on [Citation Help](#)

Physical Circulation & Patron Savings

- **Total Checkouts (Since July 1):** 500
- **Patron Savings:** \$36,550.61
- **Comparison to Past (full months #s ↓):**
 - FY25: \$35,649.64 (406 items)
 - FY24: \$31,791.83 (315 items)

Digital Usage & Patron Savings

- **Total Libby Users & Usage (Since July 1):** 40 Users / 277 Checkouts
- **Estimated Patron Savings (@ \$30/book):** \$8,310

Library Highlights

Student Engagement & Events

Fall 2025 has been off to a fast and furious start. We normally have high numbers of patrons entering the CWC Library the first week of school. This is usually due to students having NSO the week before classes start. However, during the third week of school this semester, we saw our largest volume of students in our tracked history since the COVID-19 pandemic - 1,050 patrons came through our doors from September 7, 2025, to September 12, 2025. This represents 410 patrons over our average weekly traffic for this semester, which is 640. This was closely followed by the week of 9/14/25-9/19/25, which had **953 patrons**. It is important to note that there were no large events on

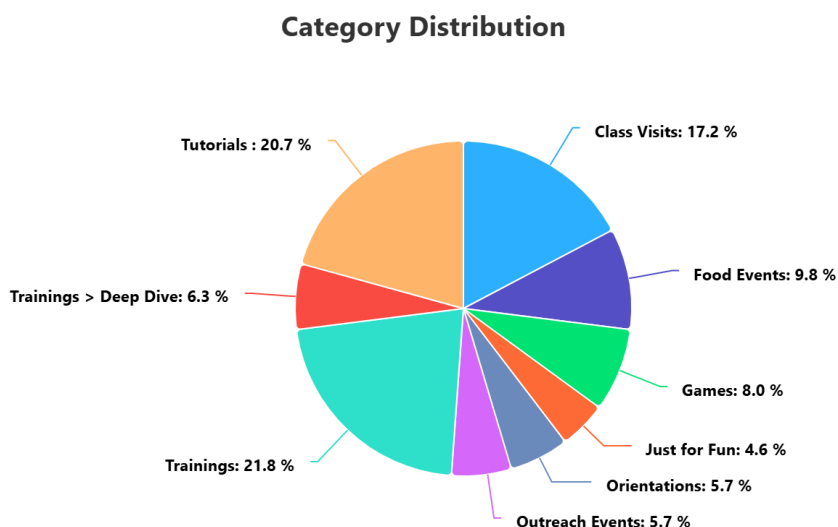
campus during either of these weeks, which normally affects our numbers. We held our annual Sundae Funday event on Tuesday, the 9th. Although this event **drew approximately 60 participants**, many of these students were already in the library when it began. The library is also used as a classroom setting for four classes every week, but the number of students entering the Library for those classes is minimal. Even on an average week, our small library team, consisting of one librarian and one library director, works with each of these patrons to ensure that their needs are met. It appears that the practices implemented by Sam Keeney and Rebecca Chavez over the past three years are having a positive impact on how students at CWC perceive the CWC Library as an academic resource on campus. We are proud of this growth and excited to see the Library continue to flourish as a hub of learning at CWC.

This semester, we have also built upon our established communication channels with faculty, scheduling **32 class visits** and **11 orientations**. What is the difference? A Class Visit is a dedicated visit to the library or a librarian going to a class to speak about specific topics associated with the needs of that course. We work with the faculty member to learn about the specific assignments that are due soon, so we can provide relevant resources. While similar, an Orientation is a general overview of library services and resources. We specify between these two types of visits because we want to ensure that our numbers reflect how our Librarian and Library Directors' time is being used. Thus far, we have completed **23 of these calendar events, and we have seen 498 students**. (We count participants every time we have an event of any kind - we also differentiate between students online vs. in person).

As of September 29th, we have conducted **32 different types of “fun” or training events**. We strive to offer a combination of academic-focused and leisure events to ensure that our students feel at home in the CWC Library. **We have interacted with 238 patrons at these events thus far**. Of those participants, **55 attended at least one of our 19 academic training “Deep Dives,” campus outreach, or tutorial sessions**.

What is the difference between a Training and a Tutorial? A training is a dedicated period of time that we focus on 1 topic. An example of these trainings is our [Deep Dives](#), which cover a variety of topics to help students throughout their time at CWC. Tutorials we categorize as 1:1 sessions with students. Many students drop into the Library throughout the week. Both Sam Keeney and Rebecca Chavez have dedicated [Librarian Office Hours](#), so students can schedule an appointment with either of us to help with any academic needs they may have.

Category	Number of Events Scheduled Fall 2025
Class Visits	32
Food Events	17
Game Events	14
Just for Fun	8
Orientations	11
Outreach Events	10
Trainings	38
Trainings > Deep Dive	11
Tutorials	36



Faculty Collaborations

In the first month of the Fall 2025 semester, we have assisted multiple faculty members with reimagining assignments, exploring textbook selection, and student engagement. A few of the areas in which we have worked extensively include Cosmetology, Communication, and English, to name a few. These conversations show that the CWC Library is involved in many areas of academic success outside of our day-to-day work with students.

Other Key Activities

- [The CWC Library was highlighted in the Riverton Ranger on September 13th, 2025](#)
- Sam Keeney and Rebecca Chavez attended the [Wyoming Library Association Conference](#) in Casper in September.
 - Sam Keeney presented at the Conference - **“From Quiet to Connected: Making an Academic Library a Hub.”** Twenty-one librarians from around the state attended her session.
- Annual Report -  CWC Library FY25 Report.pdf